

PERFORMANCE REPORT CARD CRITERIA  
LEGISLATIVE FINANCE COMMITTEE

<p><b>Process</b></p> <ul style="list-style-type: none"> <li>• Data is reliable.</li> <li>• Data collection method is transparent.</li> <li>• Measure gauges the core function of the program or relates to significant budget expenditures.</li> <li>• Performance measure is tied to agency strategic and mission objectives.</li> <li>• Performance measure is an indicator of progress in meeting annual performance target, if applicable.</li> </ul> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>• Agency met, or is on track to meet, annual target.</li> <li>• Action plan is in place to improve performance.</li> </ul> <p><b>Management</b></p> <ul style="list-style-type: none"> <li>• Agency management staff use performance data for internal evaluations.</li> </ul>	<p><b>Process</b></p> <ul style="list-style-type: none"> <li>• Data is questionable.</li> <li>• Data collection method is unclear.</li> <li>• Measure does not gauge the core function of the program or does not relate to significant budget expenditures.</li> <li>• Performance measure is not closely tied to strategic and mission objectives.</li> <li>• Performance measure is a questionable indicator of progress in meeting annual performance target, if applicable.</li> </ul> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>• Agency is behind target or is behind in meeting annual target.</li> <li>• A clear and achievable action plan is in place to reach goal.</li> </ul> <p><b>Management</b></p> <ul style="list-style-type: none"> <li>• Agency management staff does not use performance data for internal evaluations.</li> </ul>	<p><b>Process</b></p> <ul style="list-style-type: none"> <li>• Data is unreliable.</li> <li>• Data collection method is not provided.</li> <li>• Measure does not gauge the core function of the program or does not relate to significant budget expenditures.</li> <li>• Performance measure is not related to strategic and mission objectives.</li> <li>• Performance measure is a poor indicator of progress in meeting annual performance target, if applicable.</li> <li>• Agency failed to report on performance measure and data should be available.</li> </ul> <p><b>Progress</b></p> <ul style="list-style-type: none"> <li>• Agency failed, or is likely to fail, to meet annual target.</li> <li>• No action plan is in place for improvement.</li> </ul> <p><b>Management</b></p> <ul style="list-style-type: none"> <li>• Agency management staff does not use performance data for internal evaluations.</li> </ul>